

Matthew L Corey

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Education

Master of Business Administration (MBA)

May 2026

Youngstown State University, Williamson College of Business | Youngstown, OH | 4.0/4.0 GPA

Bachelor of Business Administration (BBA), Operations Management

April 2024

University of Cincinnati, Carl H. Lindner College of Business | Cincinnati, OH | 4.0/4.0 GPA

Professional Experience

Adjunct Instructor

August 2026 - Present

Wilberforce University, School of Professional Studies | Wilberforce, OH

- Teaching upper-level business courses, International Business (MGT 380) and Logistical Management (MGT 354), during Fall 2026 semester, totaling 6 credit hours and expertly leading over 50 students through structured, insightful course content
- Serve as faculty advisor for Wilberforce University Chapter of *Future Leaders in American Government (FLAG)*, the youth program of *Blacks in Government (BIG)*, ensuring student organization leaders have proper access to university resources and faculty support

Contracting Officer (Limited-SAT) (AFLCMC/PZIT)

March 2026 – Present

Contract Specialist (AFLCMC/PZIT)

June 2024 - Present

U.S. Air Force Civil Service | Wright-Patterson Air Force Base, OH

- Serving AFLCMC/PZITA, Installation Contracting Division, IT Contracting Branch in first rotation of trainee program, executing 124 contract actions as the lead buyer and 41 contract actions as the Procuring Contracting Officer (PCO), with over \$50 million dollars of obligations and a \$150 million dollar portfolio of contract awards
- Spearheaded \$53 million dollar directed 8(a) acquisition from cradle to grave as the lead buyer, pricer, and negotiator, successfully negotiating a \$11.5 million (18%) decrement from the contractor's initial proposed value through sound, data-driven, and fact-based negotiations while cutting contract lead time by 67% and awarding the contract in under 3 months from the receipt of the completed acquisition plan, a rare responsibility and accomplishment for a first-rotation trainee with less than a year of federal contracting experience
- Led \$4.3 million directed 8(a) CHRIS support service acquisition as lead buyer implementing RFO procedures in follow-on action/ documentation, while awarding the contract in only 10 days after receipt of the approved Requirements Approval Document (RAD) due to proactive communication with contractor and identifying streamlined contracting/ negotiation approaches
- Refined key skills in business process improvement and automation through developing tailored Microsoft Power Platform (Power Apps, Power Automate, and SharePoint) solutions for the PZIT Branch, improving acquisition business processes with cross-functional solutions to reduce administrative burdens and redundant tasks, managing 3 Power App-based systems with over 30 unique automation flows
- Created, developed, and sustained state-of-the-art, zero-cost RADE (Rapid Acquisition Data Exchange) platform, utilizing Microsoft Power Apps, Power Automate, Power BI, and SharePoint applications to streamline and automate key processes involved with obtaining requirements packages from PZIT mission partners through the contracting lifecycle, while leading end user training and implementation efforts and reducing median purchase assignment time to 3 days across 100+ mission partner offices and processing over 730 requested contract actions (more than \$250 million in requested spend), transforming acquisition workflow visibility and operational efficiency
- Assembled and led team of 4 other contracting trainees to implement and educate mission partners on the RADE platform, involving expert evaluation and feedback from the Air Force Contracting Digital Division team, hosting training roadshows, and briefing organizational and cross-departmental senior leadership on the RADE system, while also teaching the team in business process improvement and Microsoft Power Platform
- Served as internal AFMC/ AFLCMC Power Platform expert and resource, earning distinction as 1 of 41 badged Citizen Developers at WPAFB, consulting and training contracting/ other-functional professionals and organizations including but not limited to NMUSAF, AFICC, AFRL, and AFLCMC/FZH (FM Talent Management Division) on zero-cost, organically developed digital and automation solutions including advising AFRL civilian and A&AS contractor team on development of AFRL PZL RADE platform
- Selected as the FY2025 Enterprise Contracting Civilian in Training of the Year for ~150 person PZI Division
- Selected as the CY2025 Civilian Category II of the Year for PZI Division and PK Directorate

Resource Management Intern (Enterprise Resource Office, ERO, NASA HQ)

August 2023 – December 2023

National Aeronautics and Space Administration (NASA) | Washington, DC (Virtual)

- Led resource efficiency analysis project to evaluate current logistics service levels across all NASA centers utilizing Microsoft Excel
- Uncovered holes in data reliability in statements of work, identifying opportunities to obtain desired data from alternative sources
- Proposed solutions for better data reporting standards for Logistics Division, projecting improved future analyses and recommendations
- Prepared and presented final briefing presentation on project findings to the Director of Logistics
- Assisted in financial analysis activities for FY2024, learning SAP BusinessObjects software and applications

Supply Chain Intern (Production Operations, Subcontract Management and Procurement)

May 2023 – July 2023

United Launch Alliance (ULA) | Decatur, AL

- Utilized SAP ERP software to define and analyze procurement, sourcing, and vendor requirements, placing and managing over \$500,000 dollars of purchase orders (POs)
- Liaised stakeholders internally and externally, including engineers, project managers, MRP controllers, and suppliers, to ensure goods and services were delivered on time and within required specifications
- Gained understanding of FAR, DFARS, ITAR, and company-specific requirements, maintaining compliance for all POs and supporting documentation and the inner operations of the defense industrial base
- Teamed with ULA buyers and vendors to create resources and identify opportunities to assist in strategic sourcing, procurements, and planning
- Collaborated with flight hardware and capital procurement teams, aiding in daily task execution and organizational functionality across ULA
- Executed continuous improvement projects, advancing visibility and cross-functional understanding of critical processes and subprocesses in ULA's rocket production

Supply Chain Intern (Launch Operations, Subcontract Administration and Procurement)

May 2022 – July 2022

United Launch Alliance (ULA) | Cape Canaveral, FL

- Managed RFQs and POs while monitoring lead times and gaining a fundamental understanding of SAP ERP system, placing 12 contracts totaling over \$17,000 dollars
- Spearheaded cross-departmental inventory logistics process flow, researching past projects and defining steps and roles to catalog inventory
- Maintained an organized digital work environment, communicating personal project statuses to management weekly while independently prioritizing projects, daily tasks, and urgent assignments
- Requested and submitted cybersecurity information and confidentiality agreements from contractors to compliance specialists
- Collected and analyzed past purchase information to establish strategic multi-year term agreements with ULA vendors to better prepare for organizational transformations

Professional Development

- AFICC Digital & AI Symposium Speaker/ Presenter, May 2026
- AFMC All Star Leadership Day Volunteer, April 2026
- PZI Division Training Team Member, March 2026 – Present
- AFLCMC/PK Connect & Thrive Event, PZIT Branch Representative, March 2026
- GenAI API Key Holder and DoW GenAI Beta Tester, February 2026 – Present
- PZIT High Fives Branch Recognition Program Leader, June 2025 – January 2026
- Small Group Q&A with Ms. MaryKathryn Robinson, Associate, Deputy Assistant Secretary (Contracting) for Headquarters U.S. Air Force, December 2025
- AFRL AFWERX SBIR Sprint Participant, May 2025
- AFLCMC/PK Holiday Party Volunteer, December 2024
- AFLCMC/PKN (Pricing) Mentorship Program, August – December 2024
- Jumpstart 50 FAR Friday Challenge Leader, July – November 2024

Clearances and Certifications

- DAF Limited Contracting Officer Warrant (Simplified Acquisition Threshold), March 2026
- DoD Contracting Certification (CON 3990V), Score: 92/100, 95th Percentile
- AFMC Citizen Developer, 1 of 41 Badged Developers Across WPAFB
- Active Secret Security Clearance

Awards (United States Civil Service)

- 2025 CY2025 Civilian Category II of the Year, PZI Division and PK Directorate Awardee and AFLCMC Nominee
- 2025 FY2025 Contracting Civilian in Training – Enterprise, PZI Division Awardee and AFLCMC Nominee
- 2025 AFLCMC/PK STAR Award, June 2025
- 2025 Installation Contracting Division (PZI) Civilian Employee of the Quarter CAT I, April – June 2025
- 2024 Installation Contracting Division (PZI) Civilian Employee of the Quarter CAT I, July – September 2024

Awards (University of Cincinnati)

- 2024 Tau Sigma National Scholarship
- 2023 Finale Inventory Global Supply Chain and Logistics Industry Scholarship
- 2023 NASA Fall Intern Art Challenge Winner, NASA Contracting SES Shadowing Opportunity at GRC
- 2023 Lindner College of Business PACEsetter Distinction
- 2023 Bob and Cathy King Scholar Scholarship
- 2023 National Retail Federation (NRF) Foundation Ray Greenly Scholarship
- 2022 Lindner College of Business Career Services Summer Co-op Photo Contest Winner